Position: Technical Integration Manager
Reports to: Director of Information Technology
Company: Augusoft, Inc.
Location: Golden Valley, MN

Description:
Augusoft, Inc. is the leading SaaS company for continuing education programs. We provide an exciting, challenging and rewarding work environment that encourages personal growth. Our software, Lumens, provides an integrated product suite which allows continuing education programs to process online registrations and manage day-to-day business operations.

Augusoft is looking for a motivated individual who lives and shares Augusoft’s core values to join the Information Technology team as a Technical Integration Manager.

The Technical Integration Manager’s responsibilities are to manage integration projects through developing, coordinating, and evaluating integration project plans including budget management; organize and track project plan documents; perform business analysis and scope preparation/writing; understand technical requirements and provide coding support; manage clients and vendors; assist in the development of training and materials for Implementation and Customer Service Departments; provide Sales/Marketing Department and Business Development Department support when promoting and selling integration services; and handle other IT integration-type projects as needed. The Integration Project Manager is a highly detail-oriented; motivated self-starter; organized; with excellent communication skills; and who has a passion of excellence and values education, integrity, innovation and success.

Principal responsibilities:
• Accountable for IT integration projects. An integration project is an undertaking of managing an IT project requiring the integration of Lumens with another software tool, such as an ERP or a feature not presently included in Lumens. Accountability includes building the project plan, coordinating the plan to completion, and evaluating the success – on-time delivery, expense management, customer satisfaction, and so on – of the plan.
• Understanding technical integration technologies such as API operations and XML and JSON concepts, as well as other web and database technology so decisions can be made on project plan requirements and where appropriate doing minor coding to support the technical requirements.
• Learning and understanding the Augusoft Lumens web application functionality.
• Responsible for project plan documentation including development and updating, some development of use case specifications, as well as the storage and recordkeeping for future reference.
• Working with clients or partners on fit gap analysis and other forms of business analysis so scoping and documentation can be produced either by the Integration Project Manager or other IT Business Analysis staff.
• Ensure clients and vendors and internal resources are on-track with their requirements so the project plans remain on-track.

• As part of the project plan documentation prepare documents for Implementation and Customer Service Departments so training materials can be produced and where appropriate present training to Implementation and Customer Service Department staff, as well as other Company employees.

• As Sales/Marketing Department and Business Development Department explore sales or relationships requiring integration project plan management, work with each Department to support sale closure.

Qualification Requirements

The requirements listed below are representative of the knowledge, skill, and/or ability required to perform this job successfully

• Bachelor's Degree (computer science preferred or comparable work experience)
• Strong project management and organizational skills
• Experience producing software development scope/specification documentation
• Experience/knowledge of a software programming environment preferred
• Knowledge of product development and product lifecycles
• Very strong analytical and troubleshooting skills
• Ability to learn quickly and work with best practices
• Able to take on many roles in a growing, entrepreneurial company environment

Essential Skills

• Enthusiastic, self-motivated, self-starter and maintains positive attitude.
• Excellent time management and organizational skills; coordinate complex projects, meet deadlines and manage multiple tasks simultaneously.
• Understand budgeting and financial management.
• Establish and maintain productive relationships internally and externally.
• Work independently or as a team player in a team environment.
• Possess an eye for detail and have excellent verbal and written communication skills.
• Professional phone and in-person presence, good listening skills and excellent grammar.
• PC knowledge/experience and the ability to utilize the Microsoft Office Suite (Word, Excel and PowerPoint).

Benefits:

• Salaried position
• Voluntary short-term/long-term disability
• Generous paid vacation and holidays
• Lifelong learning class benefits
• Health insurance coverage
• Life insurance coverage
• Onsite exercise facility
• 401k company match

Augusoft Core Values
Employees living and sharing Augusoft's core values are critical to Augusoft's success. The following are Augusoft's Core Values.

**Succeed together**
- loyal to lifelong learning industry, Augusoft and each other
- passionately focused on a common goal
- positive outlook and approach…work hard, have fun, and enjoy life

**Do what you say**
- responsible for actions and promises
- thorough and conscientious deliberation
- MIH…Make It Happen

**Reach for the moon**
- innovative leaders not followers
- always learning, always growing
- knowledgeable and timely solutions

**Make customers our nucleus**
- exceed expectations
- growth dependent on customer participation
- everything is possible

Send resume and salary requirements to: itjobs@augusoft.net. In order to be considered for this position, you must reference the position title, **Technical Integration Manager**, in the subject line. Please send resumes as Word attachments. Augusoft is an equal opportunity employer.